

Watford Borough Council

Executive Decision Progress Report

May 2015 – May 2016

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All officer decisions are available on the [Officer Decision Register](#) or on the full [Decision Register](#). Only officer key decisions are shown below. Further information about [forthcoming decisions](#) are available online.

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Award contract for provision of CMS technology to support delivery of a new website	Community and Customer Services	Head of Community and Customer Services	1 July 2015	Key decision In accordance with the Access to Information Procedure Rule 15 the Chair of Overview and Scrutiny Committee was notified that the decision was to be taken by Head of Community and Customer Services on 1 July. Agreed by Head of Community and Customer Services on 1 July 2015 Not Called-in
Croxley Rail Link	Managing Director	Cabinet	July 2015	Key decision Considered by Cabinet on 13 July 2015 Not called in
Sutton, Gade and Church car park variation	Regeneration and Development	Cabinet	July 2015	Key decision Considered by Cabinet on 13 July 2015 Not called in

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Approval of strategy for Watford Business Park	Regeneration and Development	Cabinet	July 2015	Key decision and Part B This report is covered by Paragraph 3, Schedule 12A, as it included commercially sensitive information. Considered by Cabinet on 13 July 2015 Not called in
Financial Outturn for 2014/15	Director of Finance	Cabinet	July 2015	Key decision Considered by Cabinet on 13 July 2015 (following consideration by Budget Panel on 7 July) Not called in
Watford Health Campus – to approve the revised business plan for the LABV	Managing Director	Cabinet	July 2015	Key decision Considered by Cabinet on 13 July 2015 Not called in

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Approval to extend lease at Ascot Road	Regeneration and Development	Portfolio Holder	August 2015	<p>Key Decision</p> <p>The Chairman of the Council, in the absence of the Chair of Overview and Scrutiny Committee, agreed that the decision could be dealt with in accordance with Access to Information Procedure Rule 16 of the Constitution, "Special Urgency".</p> <p>The report is covered by Paragraph 3, Schedule 12A, as it contained commercially sensitive information.</p> <p>Approved by Portfolio Holder for Regeneration and Development on 29 September 2015</p> <p>Not called in</p>
Approval of Economic Development Strategy	Regeneration and Development	Cabinet	July 2015	<p>Key decision</p> <p>Originally due to be considered by Cabinet on 13 July 2015</p> <p>Considered by Cabinet on 7 September 2015</p> <p>Not called in</p>
Approval of Commissioning Framework	Corporate Strategy and Client Services	Cabinet	September 2015	<p>Key decision</p> <p>Considered by Cabinet on 7 September 2015</p> <p>Not called in</p>

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Cemetery Review	Corporate Strategy and Client Services	Cabinet	September 2015	Key decision Considered by Cabinet on 7 September 2015 Not called in
Award of contract to provide the Rough Sleeper Outreach Contract	Community and Customer Services	Head of Community and Customer Services	September 2015	Key decision and Part B (in part) Some of the documents are covered by Paragraph 3, Schedule 12A, as they contain commercially sensitive information. Agreed by Head of Community and Customer Services on 17 September 2015 Not called in
Update on the progress of the Cassiobury Park Heritage Lottery Fund Project and to sign off and approve contract for construction work.	Corporate Strategy and Client Services	Cabinet Mayor	October 2015	Key decision and Part B (in part) The appendix to the report is covered by Paragraph 3, Schedule 12A, as it contains commercial information relating to tender. This decision was originally due to be taken by Cabinet on 5 October, due to the cancellation of Cabinet the decision was made by the Mayor. Agreed by Mayor on 6 October 2015 Not called in

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Addition to Capital Programme – Watford Business Park	Managing Director	Council	October 2015	Agreed by Council on 14 October 2015 Call-in not applicable
Boundary Review Report	Democracy and Governance	Council	October 2015	Agreed by Council on 14 October 2015 Call-in not applicable
Agree response to Government's Local Plan Expert Panel	Regeneration and Development	Portfolio Holder	October 2015	Non-key decision Agreed by Portfolio Holder on 20 October 2015 Call-in not applicable
Council modernising its branding	Corporate Strategy and Client Services	Head of Corporate Strategy and Client Services	October 2015	Non-key decision Considered by Head of Corporate Strategy and Client Services on 21 October 2015 Call-in not applicable
Local Plan Part 2 – additional policy on tall buildings	Regeneration and Development	Cabinet	November 2015	New Non-key decision Considered by Cabinet on 2 November 2015 Not called in

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Release of covenant for land at Leggatts Campus	Regeneration and Development	Portfolio Holder	November 2015	<p>Amended</p> <p>Key decision and Part B</p> <p>The report is covered by Paragraph 3, Schedule 12A, as it contains commercially sensitive information.</p> <p>Considered by Portfolio Holder on 30 November 2015</p> <p>Not called in</p>
Disposal of the freehold interest in 73-83 and 83b Tolpits Lane, Watford	Regeneration and Development	Portfolio Holder	November 2015	<p>Amended</p> <p>Key decision</p> <p>Originally due to be considered by Portfolio Holder in November 2015</p> <p>Delayed</p>
Capita Progress report: to set out the provisional exit plan and approve a procurement exemption	Managing Director	Cabinet	November 2015	<p>Amended</p> <p>Key decision</p> <p>Considered by Cabinet on 30 November 2015</p> <p>Not called in</p>

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Business Park Development	Regeneration and Development	Cabinet	November 2015	<p>Amended</p> <p>Key decision and Part B</p> <p>The report is covered by Paragraph 3, Schedule 12A, as it contains commercially sensitive information.</p> <p>Considered by Cabinet on 30 November 2015</p> <p>Not called in</p>
29-35 High Street Poundland-Choice Unit New Lease	Regeneration and Development	Cabinet	November 2015	<p>Amended</p> <p>Key decision and Part B</p> <p>The report is covered by Paragraph 3, Schedule 12A, as it contains commercially sensitive information.</p> <p>In accordance with the Access to Information Procedure Rule 15 the Chair of Overview and Scrutiny Committee was notified that the decision was to be taken by Cabinet in November.</p> <p>Considered by Cabinet on 30 November 2015</p> <p>Not called in</p>

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Draft Revenue and Capital Estimates 2016/2019 and Treasury Management Strategy	Finance	Cabinet / Council	January 2016	New Key decision Due to be considered by Cabinet on 18 January and then Council on 27 January 2016 Call-in will not be applicable
Community Infrastructure Levy Governance Framework	Regeneration and Development	Cabinet	January 2016	New Key decision Due to be considered by Cabinet on 18 January 2016
Write off National Non-Domestic Rates	Revenues and Benefits	Cabinet	January 2016	New Key decision Due to be considered by Cabinet on 18 January 2016
Write offs for Housing Benefit overpayments and sundry debtors	Revenues and Benefits	Cabinet		New Non-key decision Due to be considered by Cabinet on 18 January 2016

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Property Investment Strategy	Regeneration and Development	Cabinet / Council	January 2016	<p>New Key decision</p> <p>Due to be considered by Cabinet on 18 January and then Council on 27 January 2016</p> <p>Call-in will not be applicable</p>
Joint Venture Housing Company	Regeneration and Development and Community and Customer Services	Cabinet	January 2016	<p>New Key decision</p> <p>Due to be considered by Cabinet on 18 January 2016</p>
Heritage Buildings in Watford	Regeneration and Development	Cabinet	January 2016	<p>New Key decision and Part B</p> <p>The report is covered by Paragraph 3, Schedule 12A, as it contains commercially sensitive information.</p> <p>Due to be considered by Cabinet on 18 January 2016</p>

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Watford's Monitoring Report	Regeneration and Development	Cabinet		New Non-key decision Due to be considered by Cabinet on 18 January 2016
Procurement of an electric powered staff pool vehicle – Exemption to contract procedure rules	Regeneration and Development	Cabinet		New Non-key decision Due to be reported to Cabinet on 18 January 2016 Call-in not applicable
Progress on the Green Spaces Strategy Action Plan	Corporate Strategy and Client Services	Cabinet	February 2016	New Key decision Due to be considered by Cabinet on 8 February 2016
Skillmakers – start up loan and board membership	Regeneration and Development	Cabinet	February 2016	New Key decision Due to be considered by Cabinet on 8 February 2016

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Cemetery Strategy	Corporate Strategy and Client Services	Cabinet	February 2016	New Key decision Due to be considered by Cabinet on 8 February 2016
Local Development Scheme	Regeneration and Development	Cabinet / Council	March 2016	New Key decision Due to be considered by Cabinet on 7 March and then Council on 16 March 2016. Call-in will not be applicable
Skyline – Taller building Supplementary Planning Guidance	Regeneration and Development	Cabinet	March 2016	New Key decision Due to be considered by Cabinet on 7 March and then Council on 16 March 2016.
Renegotiation of bowls club lease	Regeneration and Development	Cabinet	July 2015	Key decision and Part B (commercially sensitive information) Originally due to be considered by Cabinet on 13 July 2015 Report deferred to a later date.

Decision	Department	Decision maker	Date Key Decision to be taken (as shown on the Notice of Executive Decisions)	Status
Revenues and Benefits write-offs	Revenues and Benefits	Cabinet	July 2015	Non-key decision Originally due to be considered by Cabinet on 13 July 2015 Withdrawn